

CONSTITUTION

As Approved June 3, 2010

MEMBER CENTRES

**AJAX - BELLEVILLE - CLARINGTON - COBOURG - KINGSTON - OSHAWA -
PETERBOROUGH - PICKERING - PORT PERRY
- QUINTE WEST - UXBRIDGE - WHITBY**

Lakeshore Hockey League Constitution

PART I

ARTICLE 1 NAME

This organisation shall be known as the Lakeshore Hockey League, operating as a Minor Hockey League and deriving its authority from the O.M.H.A.

ARTICLE 2 OBJECTIVES

- A) To foster a maximum opportunity for youth to participate in amateur minor hockey within the boundaries designated by the O.M.H.A.
- B) To develop intercommunity understanding and fellowship between all participants; to play fairly under all circumstances and conditions.

ARTICLE 3 O.M.H.A. APPROVALS

The league shall operate under the auspices of the O.M.H.A. and agrees to accept and enforce all O.M.H.A. rulings.

ARTICLE 4 MEMBERSHIPS

- A) Membership in this league shall be composed of Minor Hockey Centres who are in good standing with the League and shall agree to comply with the rules of the League.
- B) To be a member in good standing the centre must have all financial obligations, including registration fees, levies, fines and performance bonds, paid and current.
- C) Performance bonds, as set out in Rule 3 must be paid no later than one week prior to the Scheduling meeting in each year and are subject to a 10% penalty on all payments made after that date.
- D) Annual dues will be payable in the amount as determined annually at the AGM on a cost per team basis entered in the Lakeshore league, payable prior to the October meeting.

ARTICLE 5 LEAGUE MEETINGS

- A) To be held, if possible, on the first Thursday of each month, except as determined by the Executive Committee, at a location also determined by the Executive Committee. When an in-person meeting is not possible a teleconference meeting can be called at the discretion of the league chair
- B) A quorum will be 50 % + 1 of the Member Centres.
- C) Each Member Centre is entitled to one vote on any matter and the centre may not vote by proxy. If a matter pertains to one category, i.e. AA, A or AE, only Member Centres for that category may vote. The Chairperson may not vote except to break a tie vote.
- D) League Meetings are open to all centre delegates and ice schedulers.
- E) Guests are welcome at these meetings and may speak with the permission of the Chairperson.

ARTICLE 6 ANNUAL MEETING

- A) The Annual Meeting of the Lakeshore Hockey League shall be held as the June meeting each year.
- B) Notices of Motion and amendments to the Constitution to be submitted in writing to the Secretary/Treasurer and be received at least four weeks prior to the Annual Meeting or

Special General Meeting. These notices and/or motions may be submitted by the League executive and/or Centre representatives.

- C) League executive submissions shall be signed by two executive members and centre delegate submissions shall be signed by the President of the Centre Association.
- D) No article of this constitution shall be added, altered, amended or rescinded, except at the Annual Meeting and then only by a two-thirds (2/3) majority vote of the eligible voting members present and voting at a duly constituted Annual Meeting.
- E) Each Member Centre is entitled to one vote. The Chairperson may not vote except to break a tie vote. Proxy votes will not be accepted.
- F) The annual meeting is open to all O.M.H.A. executive members and all executive members of the Member Centres of the league.
- G) The Treasurer shall present a financial report of the years activities for approval by the executive members
- H) The Treasurer shall present an annual budget for the coming season for approval by the executive members

ARTICLE 7 SPECIAL GENERAL MEETING

- A) Upon the written request of twenty five percent (50 %) of the Member Centres, either the Chairperson or the O.M.H.A. Executive Member shall be empowered to call a Special General Meeting to deal with a specific situation. The request shall be submitted to the O.M.H.A. Executive Member with a copy to the league Secretary/Treasurer.
- B) A Special General Meeting shall be called on no less than fourteen (14) days notice, or four (4) weeks' notice for any changes to the Constitution, and may entertain Constitutional business or amendments provided that voting requirements are in accordance with Article 6(D) & (E).

ARTICLE 8 OFFICERS

- A) The Executive Officers of the Lakeshore Hockey League shall be composed of: Chairperson, Vice-Chairperson, Secretary/Treasurer and the immediate Past-Chairperson (all to be elected at each annual meeting except the Past Chairperson) and the Executive Member, as designated by the O.M.H.A.
- B) The Executive Committee shall be composed of:
 - The Executive Officers and
 - One (1) delegate from each Member Centre, per category, (or appointee).
 - One (1) ice scheduler from each member centre, if that person is not a category delegate
- C) Before being elected as an Executive Officer, the delegate must have served one (1) year as a centre delegate.
- D) Any centre may replace or change its delegate to the Executive Committee from time to time. Should a vacancy occur with respect to an Officer of the League during their term,

the Executive Committee may elect a replacement from within its Committee by simple majority vote.

ARTICLE 9 DUTIES OF OFFICERS

- A) Chairperson Shall preside at all meetings of the League and call meetings of the officers, when deemed necessary, and act as signing officer on all documents pertaining to the operation of the league. Will act as Vice-Chairperson in the absence of a Vice-Chairperson
- B) Vice-Chairperson Shall perform such duties as are assigned by the Chairperson and substitute for him/her as required. He/she shall serve as a signing officer if required. Shall serve as the chair of the Protest Committee
- C) Secretary
 - i) Shall keep an accurate record of the minutes and proceedings of the League meetings and maintain an up-to-date mailing list of all officers, centre delegates, alternates and O.M.H.A. convenor of the league;
 - ii) Shall also receive and give such notices as are required;
- D) Treasurer
 - i) Shall maintain banking accounts and financial records for the League and provide monthly statements of same and shall provide a complete financial statement for the Annual Meeting;
 - ii) Shall have the signing authority along with the Chairperson and/or Vice-Chairperson on all financial documents on behalf of the league and shall ensure that two of such signatures are required to conduct League financial business.
- E) Past Chairperson
 - i) May assume any duty that the executive officers request and deem necessary.

ARTICLE 10 COMMITTEES

At the Annual Meeting in each year the League shall elect members of the following Standing Committees, whose mandates and membership shall be as set out herein:

- A) *SCHEDULING/PLAYOFF* - This Standing Committee shall be chaired by the Convenor [league scheduler] and such other members as he or she may request (to a maximum of three), and
 - a. shall be mandated to arrange and fix the League schedule;
 - b. shall organize and set dates for League scheduling meetings;
 - c. shall provide to the Executive a recommended format and schedule for both League and O.M.H.A playoffs, prior to the League scheduling meetings, for that season;
 - d. shall provide convenors and schedules for League and O.M.H.A. playoffs;
 - e. shall recommend to the Executive rules to govern scheduling and playoff matters.

B) *PROTEST & DISCIPLINE COMMITTEE -*

The Executive Committee shall appoint at its Annual meeting in each year, a Protest Committee, who shall hear protests arising from league games. The Committee shall comprise, the Chairperson or Vice-Chairperson, three centre delegates and the O.M.H.A. executive member. Two Alternate Members shall be assigned in the event of a Member Centre conflict. This Ad hoc Committee will be chaired by the Vice-chairperson

C) *POLICIES AND RULES* – This Ad hoc Committee shall be comprised of the Chairperson and two others, as determined by the Executive Committee, and shall be mandated to organize and assemble the policies of the League, to be indexed and attached as Appendix “A” to the Constitution and to recommend to the Executive such additions or amendments to the Constitution, Rules or Policies of the League, as may be deemed necessary. Two Alternate Members shall be assigned in the event of a Member Centre conflict. Nothing in this mandate shall prevent the Executive, on its own motion, from passing such rules or policies as may be necessary.

D) *Ad hoc Committees* shall be struck and convened as deemed necessary by the Executive Committee:

ARTICLE 11 BY-LAWS AND RULES

The Executive Committee may enact such By-Laws and Rules, by majority vote, at any meeting of the Executive Committee, for the day to day operation of the League, provided that they are consistent with the Constitution of the League and not prohibited by the O.M.H.A.

PART II

RULES

RULE 1 - AMENDMENTS TO BYLAWS AND RULES

Any changes, additions or deletions to the bylaws or rules may be brought up at any monthly meeting, without notice, and a simple majority of the voting members present will pass the changes, additions or deletions.

RULE 2 - Performance Bonds

- A) A performance bond in the amount of \$500.00 (by cheque payable to the Lakeshore Hockey League) will be posted prior to the scheduling meeting and maintained in full at all times by each Member Centre of the League as a guarantee to fulfil any financial obligations of the League..
- B) All members fulfilling their obligations to the League shall, upon written request, have their bond monies returned at the end of each season

RULE 3 - SCHEDULES

- A) A schedule of a minimum of twenty-four games shall apply to all age groups / divisions regardless of the number of teams participating. "Appendix C" lists the suggested # of league games based on the number of participating teams.
- B) The eligibility of teams for the O.M.H.A. qualifying round shall be determined annually by a simple majority vote of the Executive Committee at the September meeting.
- C) The league schedule, playoff and division format shall be decided by the Executive Committee, no later than the September meeting in each year. (See Appendix "B")
- D) Each Member Centre shall ensure sufficient and proper ice to complete their scheduled games before the end dates designated by the Executive Committee, in each age group and no regular league game shall remain unscheduled after December 31 in any year unless cancelled after that date, due to weather or other unforeseeable circumstances.
- E) Each Member Centre agrees to comply with the minimum ice time allocations for games set out in Appendix "A" to these Rules.
- F) The League Scheduling meeting will be held at a date in September of each year specified by the Executive Committee. Each centre is required to send sufficient delegates (maximum one representative per team, plus Ice Scheduler and Centre Representative) to that meeting to permit the scheduling to proceed in a businesslike manner.
- G) All centres agree to participate in League play downs in a format to be decided from year to year, for those teams that do not advance beyond the preliminary rounds of O.M.H.A. playoffs. (See Appendix "B"). All Centres must declare by the December 15 which midget teams will not be participating in the League play downs. Any centre wishing to withdraw a team after the declaration date, shall pay a fine of \$ 1000 and the team withdrawn will immediately return their OMHA roster and forfeit their ability to play in any sanctioned event for the remainder of season
- H) Any team refusing or unable to comply with the commitments set out in Rules 5 (A) to (F) will be subject to penalty, as set by the Executive Committee, and up to and including

forfeiture of their \$500.00 bond and in addition, may be liable to such expenses of an affected centre as the Executive Committee deems reasonable.

RULE 4 - LENGTH AND SCHEDULING OF GAMES

- A) Games shall not be scheduled earlier than 6:30 p.m. on weekdays and 11:00 am on weekends, unless otherwise mutually agreed, and in any event no game shall be scheduled to start after 9:30 p.m.
- B) All games shall be scheduled or arranged at the September League scheduling meeting. If for valid reasons a game must be re-scheduled the centre requesting the change **MUST** complete the proper League schedule change format as per see Appendix D or in an email consisting of the same information and file it as required. The schedule change shall not be considered official unless the forms are filed complete and approved by convenor. Failure to comply with this rule will result in a \$ 50 penalty assessed to each centre.
- C) Scheduling of league games in advance of the scheduling meeting(s), is not permitted, failure to comply with this requirement will result in a suspension of the HC as prescribed in Rule 11
- D) Games may be postponed or re-scheduled due to bad weather. It is the travelling team's decision to cancel or postpone a game. The local and League convenor, as well as team officials must be notified immediately of a decision to cancel a game due to weather. Ice schedulers must reschedule games cancelled due to bad weather within one week.
- E) All Centre information shall be addressed through the Member Centre's representative, decision making matters between coaches, managers or any team staff is not permitted.
- F) Long distance games should be scheduled and played by January 1st to allow for any weather related cancellations.
- G) No game changes shall take place without the express consent or knowledge of each Member Centre representative involved,
- H) No league game changes shall take place without knowledge of the applicable league convenor, failure to comply with the requirement will result in a centre fine as prescribed in RULE 11
- I) Except for weather or unforeseen circumstances, all requests for rescheduling must give at least 14 days notice.
- J) Gate fees within the league and, other leagues as agreed will commence at OMHA quarter finals and beyond

RULE 4 - REFEREE

As per OMHA manual of operations

RULE 5 - Game Reporting

- A) For regular season play, the home centre is responsible to report all scores on OMHA website within 48 hours from the end of game. For the last week of the season, the home centre is responsible to report all scores within 24 hours.
- B) For OMHA playdown and Lakeshore league playoffs the home centre is responsible to report all scores by 8:00 am on the day following the game day, along with any suspendable penalties reported on the gamesheet

- C) The home centre is responsible to submit all gamesheets, to reach their convenor within 10 days of the date of the game

RULE 6 Games - Non Fulfilment of Obligation

- A) League members may apply for damages for non-fulfilment of other member's obligations. All payments of such damages will be made at the discretion of the Executive Committee. Damages may include, but are not limited to: referees & timekeeper fees,(if required to be paid), ice rental costs (1/2), travel costs (actual costs to a maximum of mileage charge for 5 cars, two ways at the mileage rate prescribed by OMHA Manual of Operations),
- B) Application for payment must be forwarded to the Secretary of the League within 48 hours of the scheduled start of the game with copies to the offending members and so noted on the originals.

RULE 7 - PROTEST RULE (League or League Play down Games Only)

- A) All protests shall be submitted, signed by the coach protesting and that centre's League delegate, including all supporting evidence to the League Vice Chairperson in writing with copies to the O.M.H.A. Executive member and the delegate of the opposing centre postmarked or delivered (including fax or email) within 48 hours of the scheduled start of the protested game.
- B) A fee of \$50.00 payable to the Lakeshore Hockey League and supporting evidence must be filed forthwith with copies to the opposing centre.
- C) Any response to be filed to the protest must be filed in writing within 48 hours of receipt of the protest and served in the same manner as a protest.
- D) The Vice Chairperson will notify the Protest Committee of the protest and it will be heard prior to the next monthly meeting of the Executive Committee unless the protester can satisfy the Vice Chairperson that there is urgent need to resolve the issue.
- E) A referee's decision is not subject to protest unless it is a clear misapplication of a Rule.
- F) The decision of the Protest Committee is final. The filing fee will only be refunded if the protest is successful.
- G) The decision of the Protest Committee shall be communicated forthwith to the interested centre delegates and in any event within 24 hours of the hearing, and a record shall be kept of the protest.

RULE 8 - MISCELLANEOUS

Meeting Attendance

Member centres have an obligation to attend and/or participate in all League meetings, including designated York Simcoe meetings. Meeting attendees can include any designated individual from the centre as well as ice schedulers. Centres shall be levied a \$100 fine for missing a regularly scheduled meeting. Each centre will be permitted to miss one meeting per year without a fine being assessed. Absences due to extreme weather conditions or other extenuating circumstances will be considered by the Executive Committee. Member centres missing more than 4 regularly scheduled meetings shall be considered not to be in good standing and shall forfeit their performance bond.

RULE 9 - TEAM COLOURS

- A) All teams will conform to two (2) sets of sweaters and will wear light colours for home games and dark colours for away games. Team "special" jerseys are not permitted.
- B) If a conflict of colours arises the home team will change.

RULE 10 - FAIR PLAY

The league recognizes that sometimes there are significant caliber differentials between centre teams. In order to promote fair play and sportsmanship as per league objectives, teams are not to "run up" the score against other teams. The following rules will apply

- A) Scoreboard will not show anything greater than a 5 goal spread,
- B) OMHA website for score reporting will not show anything greater than a 10 goal spread
- C) Any more than 10 goal spread a written report (to the convenor with copy to league chair) must be submitted from the winning centre of what actions the coach took to minimize the score differential, within 5 days of game

RULE 11 - Suspensions and Fines List

4(C) Suspension of Head Coach for a minimum of 3 games

4(H) Games changes made for any reason without the prior approval of the applicable convenor will result in a fine of \$ 50 per occurrence

5(A) & (B) A fine of \$25.00 will be assessed for all unreported games. Occurrences will be reviewed at each League meeting.

5(C) A fine of \$50.00 will be assessed for all unsubmitted games reports. Occurrences will be reviewed at each League meeting.

RULE 12 - GENERAL PROVISION

The Lakeshore Hockey League specifically adopts the rules governing the O.M.H.A. and all disputes will be resolved by reference to those rules unless by these Rules the League has specifically dealt with that issue, in which case the League Rules govern.

APPENDIX A

1. ICE TIME

All centres shall provide minimum playing times as per OMHA guidelines

- a) Playing times do not include the flood, so the curfew clock starts ticking after the flood is completed. This time should be entered on the Gamesheet in the 'Game Start Time' box.
- b) A 2 minute minimum warm up period is required.

2. CURFEW

A game may not be curfewed, that is play stopped, unless the minimum playing time allotted has in fact elapsed. If a team believes it has been improperly curfewed, a team official shall write on the back of the gamesheet that the game is under protest, due to curfew violation, and protest may be filed per Protest Rule #2.

3. REFEREE SYSTEMS

All centres shall supply referees as per OMHA Manual of Operations, where possible:

Novice to Peewee 2 official system or 3 (home centre discretion)

Minor Bantam to Midget 3 official system

4. REFUSAL TO PLAY GAME(S)

If a team refuses to play a scheduled league or playoff game without good reason (to be determined by the Protest Committee) the offending team will pay all expenses related to the game, including but not limited to: referees fees, timekeeper fees, ice rental costs, bus rental cost, etc. The offending team's head coach will receive a three (3) game suspension. The game will be rescheduled or defaulted as determined by the Protest Committee.

5. FINAL REGULAR SEASON STANDINGS

All games in League schedules are to be completed by the specified season end date for that particular category and age division and all scores are to be posted on the Web within twenty four (24) hours of the final game.

Any league game(s) not completed or in the case of an unbalanced schedule (i.e. when divisional play used), will result in that division ranking determined by points percentage.

6. TIE BREAKER FORMULA:

League Play:

If two teams are tied in points at the end of the season schedule the following procedure will apply to determine ranking for all purposes:

- (1) Most points earned head to head in League play;
- (2) Most wins overall in League play;
- (3) Least goals against in league play;
- (4) Toss of Coin.

7. PLAYOFF DETERMINATION:

For divisions with eight (8) participants and greater

▪ First Round

Flight A – 1vs8

Flight B – 2vs7

Flight C – 3vs6

Flight D – 4vs5

Teams finishing in 9th place or less will immediately move to lakeshore playdowns

▪ Second Round

Flight E – winner A vs winner D

Flight F – winner B vs winner C

▪ Championship Round (Quarter Final)

Flight G – winner E vs winner F

For divisions with seven (7) participants the 1st place team will receive a bye and the format will be:

▪ First Round

Flight A – 1st Bye

Flight B – 2vs7

Flight C – 3vs6

Flight D – 4vs5

For divisions with six (6) participants

▪ First Round

Flight A – 1st Bye

Flight B – 2nd Bye

Flight C – 3vs6

Flight D – 4vs5

For divisions with five (5) participants

▪ First Round

Flight A – 1st Bye

Flight B – 2nd Bye

Flight C – 3rd Bye

Flight D – 4vs5

See format flowcharts which is part of Appendix B

Notes:

- (a) If an “out of lakeshore league team” is added to a playoff division, that team will be ranked 9th (in case of an 8 team division) and 8th (in the case of a 7 team division). A round robin series will be played with team finishing 2nd, 7th and the additional team
- (b) If a “lower” classification team has participated in Lakeshore League throughout the season, and is classified upwards for OMHA playdown purposes (a) above will be applied if the team did not participate at that level during the regular season. If the team did participate at that level during the year, then regular season standings will be used for placement.

APPENDIX B

Scheduling of playoff games will be established by the Executive Committee each year

PLAYOFF FORMAT

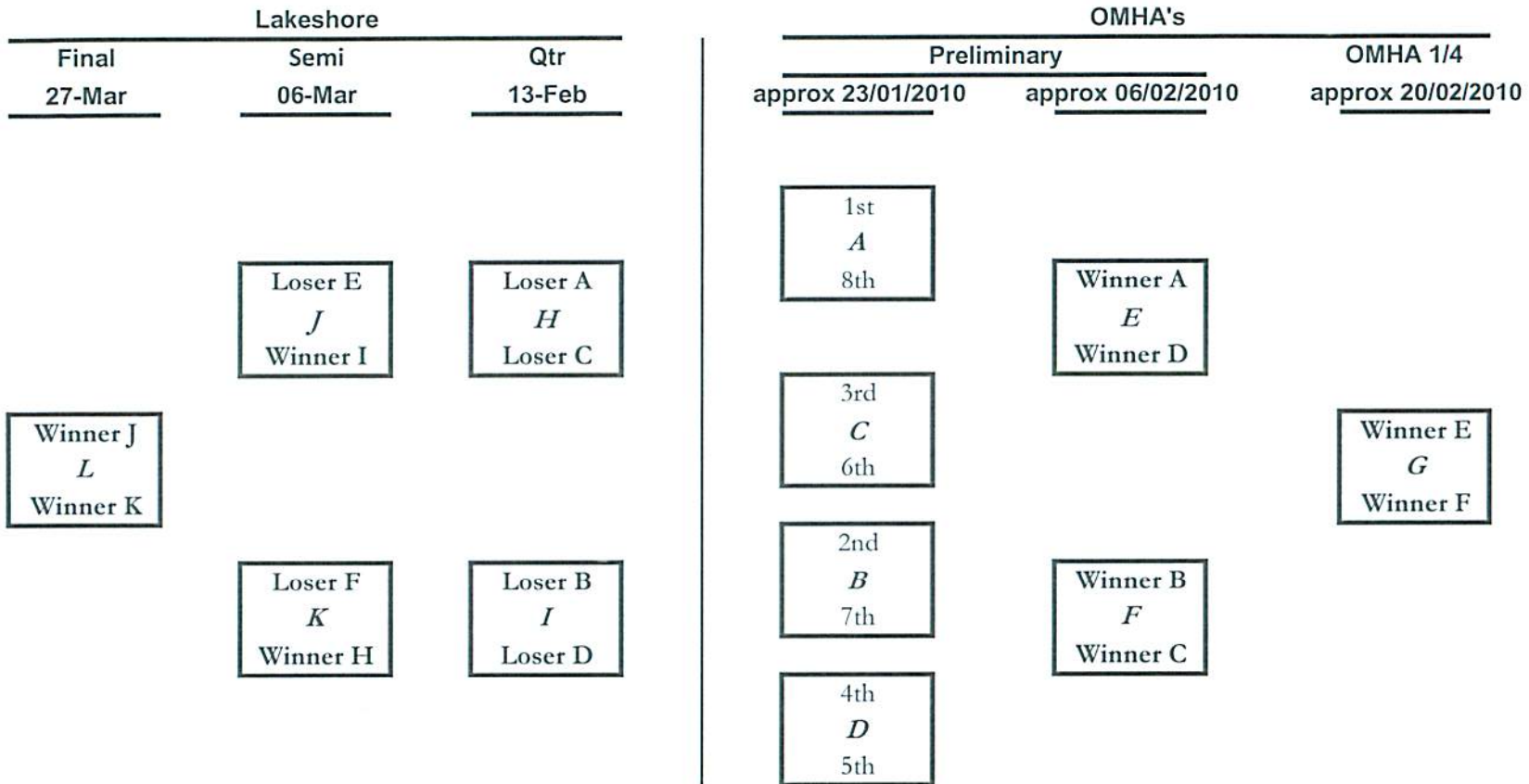
OMHA Playdowns

1. All series are a minimum 3 out of 5.
2. All Series will start and be completed as determined by the Executive.
3. Home ice advantage will be determined by league standings for all rounds, where all participants are Lakeshore teams, otherwise for, ¼ final series and beyond they are to be determined by a mutually agreed upon method
4. All series commencing at ¼ finals will require OMHA assigned referees. A 3 man system will be used for all Minor Bantam and above games if practical.
5. All OMHA Playoff game playing times will be as per OMHA Rules
6. All overtime will be as per OMHA Manual of Operations
7. The losers of all rounds to ¼ finals will drop down into League Playoffs for Major Novice to Midget.
8. See format flowcharts which is part of this Appendix

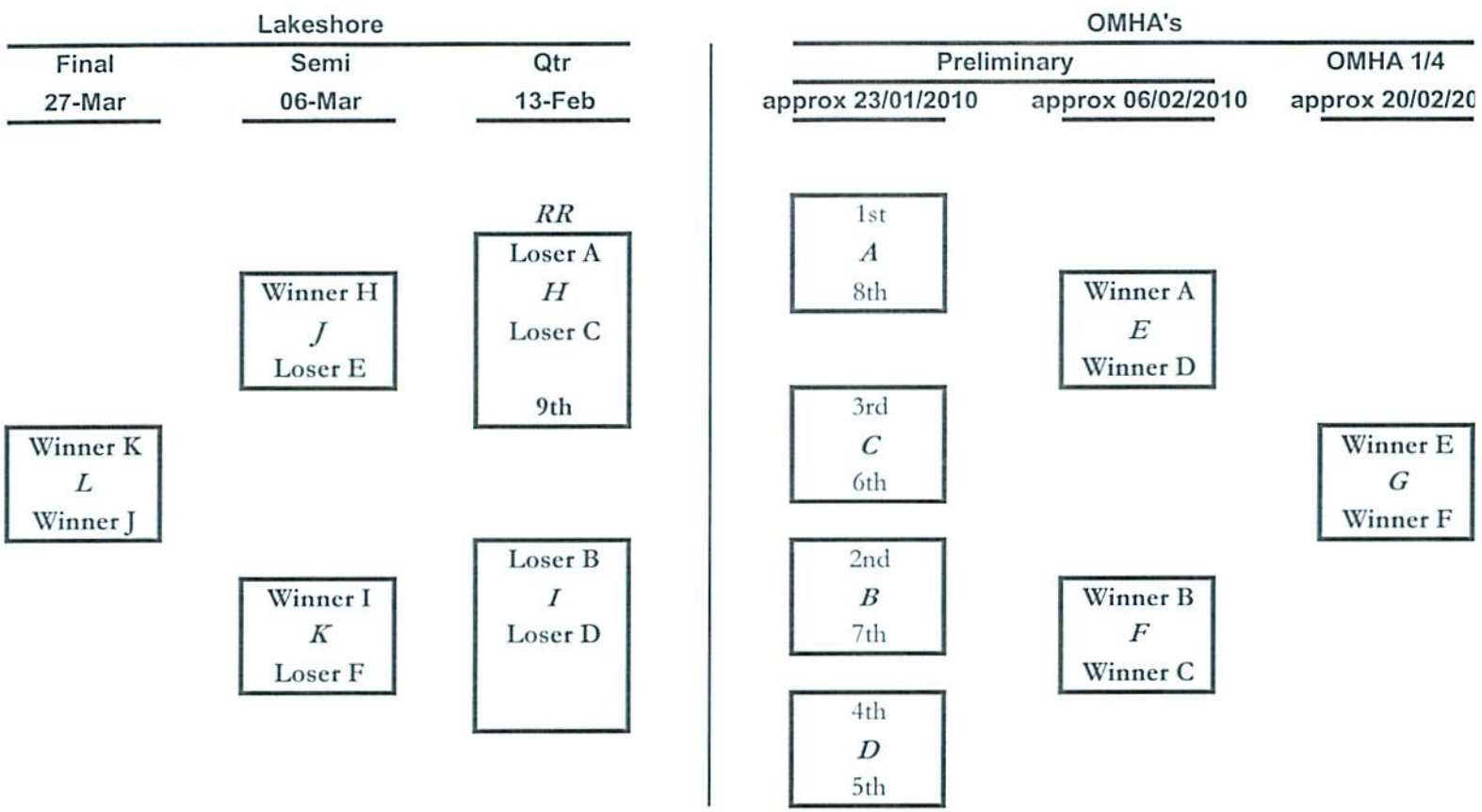
League Playoffs

1. Teams will participate in league playdowns based on regular season groupings
2. All series are a minimum 3 out of 5.
3. All teams eliminated in Preliminary rounds will be permitted to return to league playoffs.
4. All Series will start and be completed as determined by the Executive.
5. All overtime will be as per OMHA Manual of Operations
6. Home ice advantage will be determined by league standings for all rounds
7. Local referees will be used in all series as per League policy. *Centres can to agree to have OMHA assigned officials for final series*
8. All game playing times will be as per League regular season policy.
9. Tie breakers in 3 out of 5 series will be as per OMHA rules.
10. Generally League playoffs shall be head-to-head. Round Robin play will be used only when agreed by the majority of Member Centres, as established by the Scheduling / Playoff Committee.
11. Tie breakers in Round Robin will be determined as follows:
 - If two teams tied – best record head to head in round robin.
 - If still tied or 3 teams tied the goals percentage will be used (goals for divided by goals for and against in all round robin games.
 - e.g. goals for = 10, goals against = 4, % = $10/14 = .714$
 - If still tied, an additional game will be played.
12. If for any reason a team defaults during the playing of a playoff game, the playing cards from that team will be withdrawn and no further play will be permitted.
13. League championship trophies and medallions will be presented in the final league championship game. A \$ 500 fee will be charged to any centre who does not return their championship trophy prior to the November meeting
14. Teams shall be permitted, upon approval of the league chair to participate in one tournament during league playdowns.

8 team Lakeshore League Playoff Flowchart

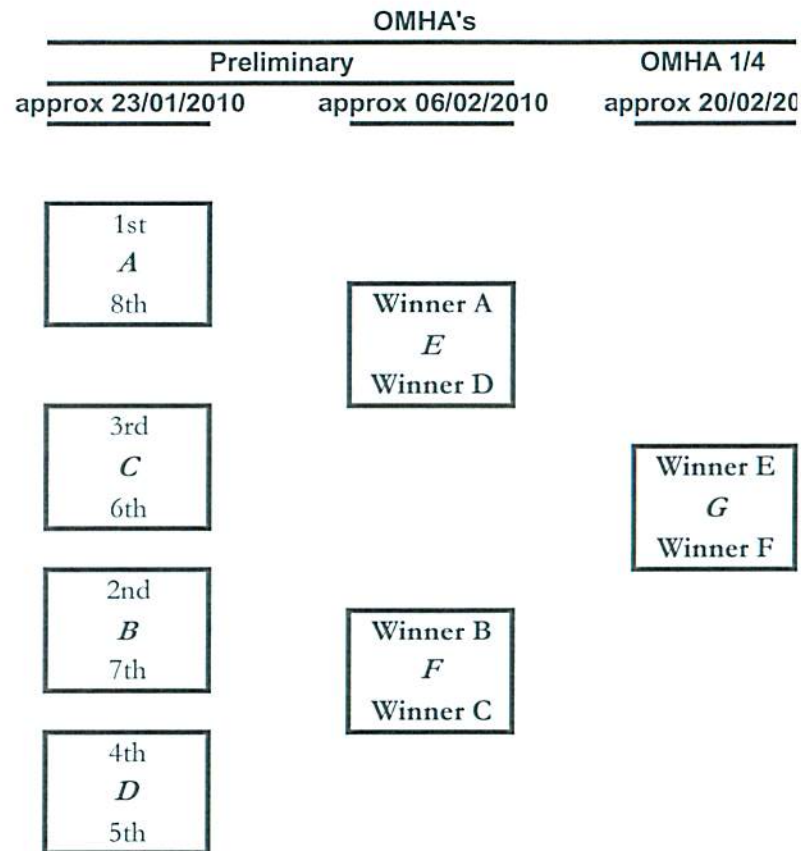
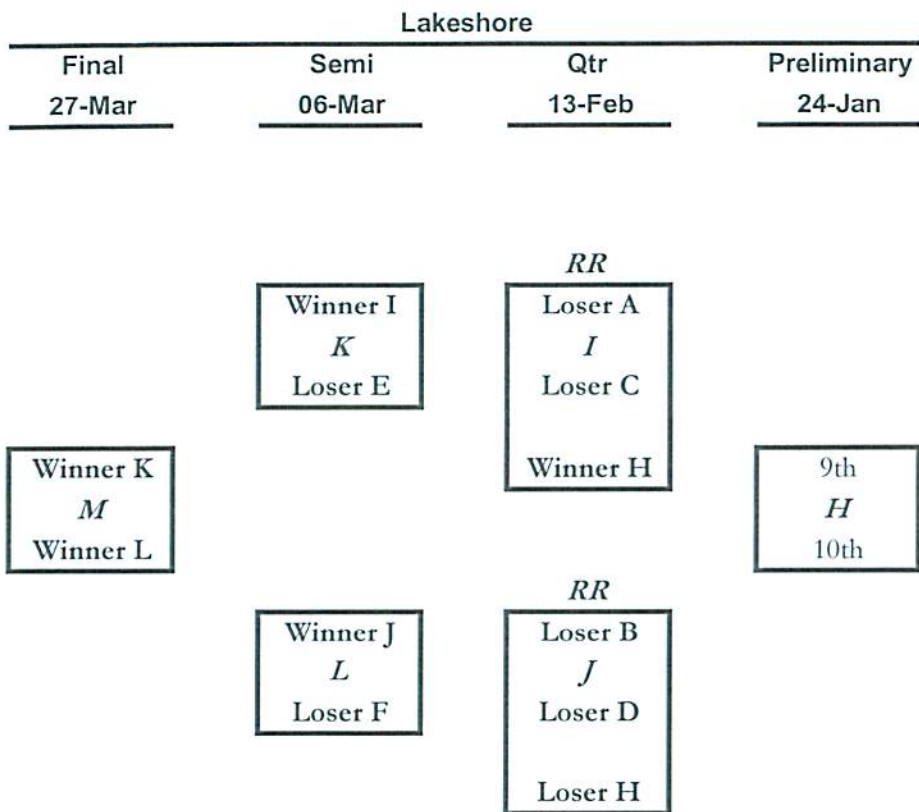


9 team Lakeshore League Playoff Flowchart



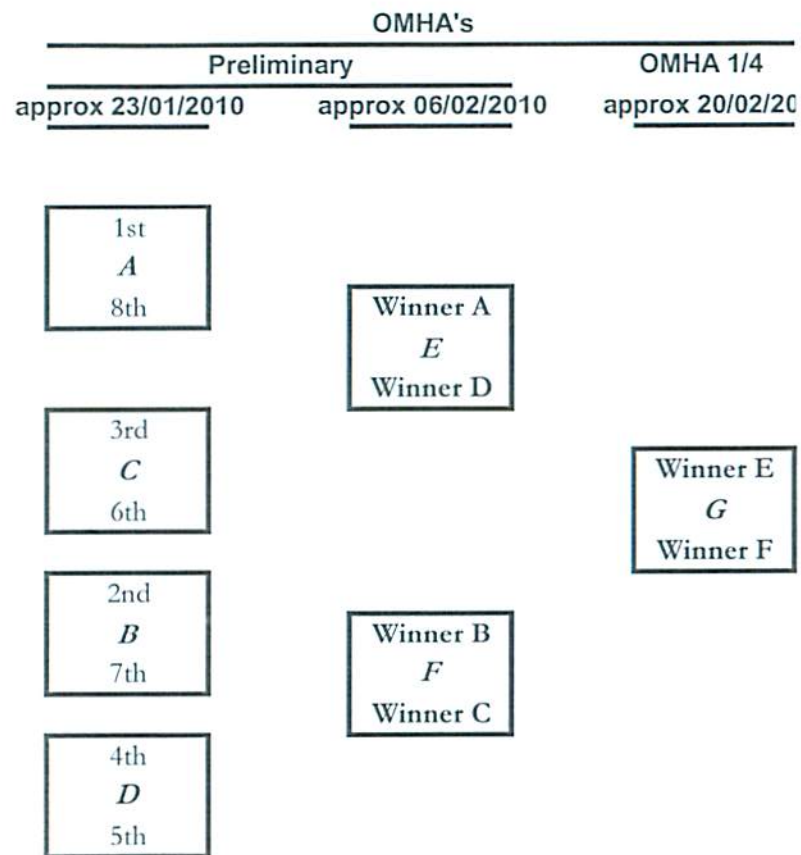
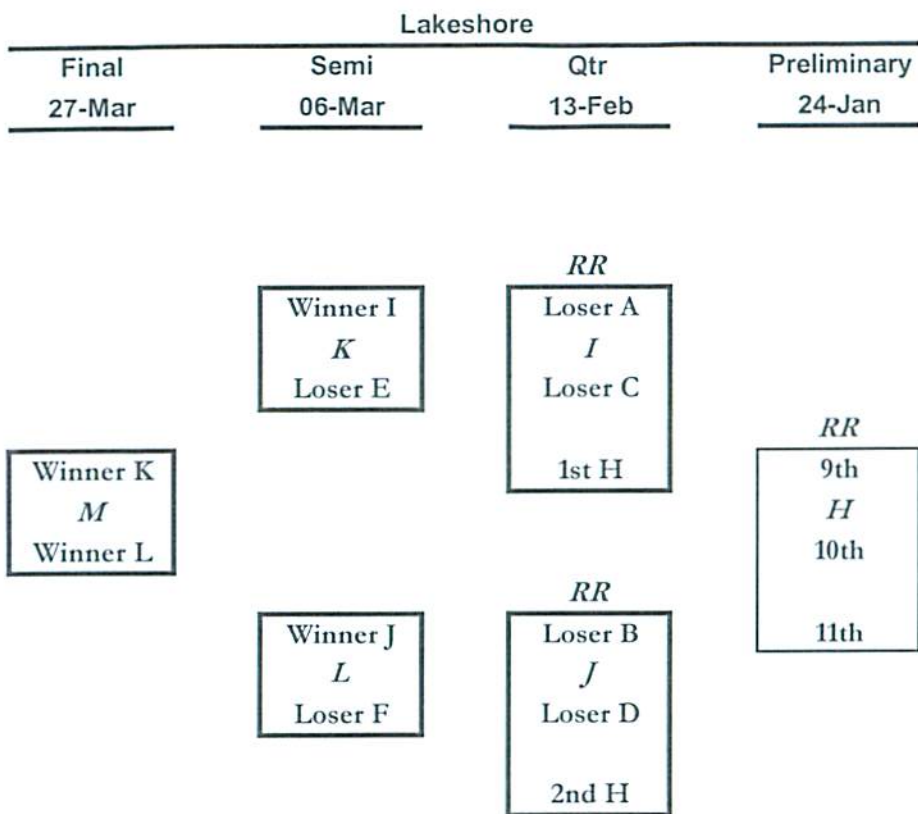
10 team Lakeshore League Playoff Flowchart

Appendix B



11 team Lakeshore League Playoff Flowchart

Appendix B



Insert # of League Games as Appendix C

	Lakeshore # of Games	total
6 teams	2 x H & H + 1/2 H & H	25 balanced
7 teams	2 x H & H	24 balanced
8 teams	2 x H & H	28 balanced
9 teams	H & H + 1/2 H & H	24 balanced
10 teams	H & H + 1/2 H & H	27 balanced
11 teams	H & H + 1/2 (E/W) H & H	24 or 25 unbalanced
12 teams	H & H + 1/2 (E/W) H & H	27 unbalanced
13 teams	H & H	24 balanced

APPENDIX D

LAKESHORE LEAGUE

GAME CHANGE FORM

GAME # _____ LOCATION _____

DIVISION

HOME TEAM _____

VISITING TEAM _____

ORIGINAL DATE AND TIME _____

NEW DATE AND TIME _____

CENTRE REQUESTING CHANGE _____

REASON FOR REQUEST _____

DATE OF
REQUEST _____

AGREEMENT:

HOME SIGNATURE _____

VISITOR SIGNATURE _____

** Fax completed copy to Convenor